

**Water/Wastewater Commissioners’
Meeting Minutes
April 14, 2015**

Present: Michael Putnam, Chairman
Dale A. White, Vice-Chairman
Robert E. Courage, Member
David Boucher, Director
Evelyn Gendron

Call to Order

Chairman Putnam called the meeting to order at 6:05 p.m.

Appointments

At 6:05 p.m., Chairman Putnam, Vice-Chairman White, Commissioner Courage and Director Boucher welcomed Mr. Michael McInerney, Director of Community Media, who said he wanted to make a personal appearance this evening to explain the Granite Town Media’s advisory committee’s goal to televise all meetings held by Milford board and committee members during May 2015. He said a camera and three microphones would be brought into the Water Utilities Department conference room, and that current NH RSAs do not prevent anyone from attending and recording a meeting. Granite Town Media’s public meetings will be the next group to televise their public meetings, and 10 additional groups will begin to have their meetings televised, which will not be aired “live”. He anticipates there would be an 18 hour delay between the meeting being held and the video being available on-line. One meeting at a time would be available on-line for viewing. He explained that the camera and three microphones would be on-site approximately 30 minutes prior to the water/sewer commissioners’ meeting start times, and that a “cue” from the Board would be appreciated at the formal beginning and ending of the meetings for the person operating the camera. He noted that non-public sessions would be excluded from being videotaped. Following the commissioners’ inquiries, Mr. McInerney was informed it is their preference to be the 11th group yet to be added to the list of televised boards and committees while they seek additional information about the NH RSAs with respect to televising public meetings. Chairman Putnam thanked Mr. McInerney for attending and delivering the information on behalf of the Granite Town Media’s advisory committee.

At 6:15 p.m., the commissioners and Director Boucher welcomed Mr. Rene LaBranche, Stantec Consulting, to discuss the Prospect Water Storage Tank Removal project. Mr. LaBranche acknowledged that this water storage tank’s historic plaque will be properly removed and saved for the Milford Heritage Commission, explained that he had referenced lead paint information contained in previous tank inspection reports and that he had spoken with the contractor about plans to remove/capture materials in compliance with state regulations and prevent lead from becoming airborne. He said soil samples will be taken before/after the tank removal process for comparison. Mr. LaBranche discussed salvage of tank material, the vault 4’ below grade, NH DES disposal permit notification, SCADA and the cell tower line of signal sight, tank drainage, signal testing and the bids to be advertised in the Union Leader and Cabinet publications. The commissioners inquired about tank site access for heavy equipment and the steel salvage value. Mr. LaBranche will pursue contractor delivery and pick-up salvage value estimates to use as a bid line item. Mr. LaBranche will endeavor to distribute bid

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packages to qualified, serious bidders who would not be opposed to purchasing bid documentation and specifications, as this is regarded as a specialty project requiring pertinent insurance. Referencing project plans for approval received by the Community Development Department, Commissioner Courage initiated discussion by inquiring of the benefit to cleaning and lining the Route 101 section of water main from Oak Street to South Street. Temporary water services would be necessary to up to five “tied off” residences. In the end, Mr. LaBranche said flow could be quickly determined by entering numbers into a computer model to determine the benefit of cleaning/lining the water main vs. cost, as well as adding a 75’ tank at a higher elevation in the future. Stantec personnel could run the numbers on Wednesday, April 15th and Mr. LaBranche will send a report to Director Boucher for the commissioners’ review during the next meeting. Mr. LaBranche reiterated he wants the bidders to explain all components of their plans to remove the water storage tank, which will identify the bidders’ abilities and experience with prior water storage tank projects. He will coordinate plans with Laviolette Controls and Director Boucher, as well as reach out to Ledgewood Bay and Ledgewood Heights as the project progresses. The Commissioners and Director Boucher thanked Mr. LaBranche for his efforts and attending this evening’s meeting.

Decisions/Approvals

Approval of Meeting Minutes – Vice-Chairman White made the motion to approve the minutes of the March 31, 2015 meeting. Chairman Putnam seconded the motion. All voted in favor.

Discussion/Information Items

West Elm Street Water Main Extension – Update – Elements of the 10:00 am preconstruction meeting held earlier today were reiterated as well as Director Boucher apprising the commissioners of information he had sent to Mr. Jeff Kevan, T. F. Moran. Mr. Boucher will send letters to West Elm Street businesses requesting them to relocate the business signs in the state’s right-of-way within 30 days.

Activities Report – Vice-Chairman White said he will be interested in obtaining Water Utilities Department vehicle condition details in the coming months, prior to information being gathered for the 2016 budget process, which should be a future meeting agenda topic. Mr. Boucher explained that Mr. Chris Berg, Wright-Pierce will prepare a fire protection water model to help determine whether a loop system is best for the Scarborough Lane area or whether a new fire pump would be preferable to obtain desired water pressure levels. Mr. Boucher explained his recent conversation with Mr. Paul Amato regarding the Boys and Girls Club’s exploring options to create a new egress for busses, to separate the incoming bus routes from outgoing bus routes. Mr. Amato will speak with Milford Lumber representatives.

Non--Public Session

A non-public session was not held this evening.

Future Appointments/Meetings:

The next Commissioners’ meeting will be Tuesday, April 28, 2015 at the Water Utilities Department, 564 Nashua Street.

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Adjournment:

Commissioner Courage made the motion to adjourn the meeting at 7:05 p.m. Chairman Putnam seconded. All voted in favor.

Michael E. Putnam, Chairman

Date

Dale A. White, Vice-Chairman

Date

Robert E. Courage, Commissioner

Date